Tender Notice No. TMC/MVDC/AMC/PEST CONTROL/2021-2022/01 01.10.2021

**Sub: Annual Maintenance Contract for Disinfections Services, Rodent, Bed bugs & white Ants Control Services etc for TMH premises i.e. TMH Main Building, Annexe Building, GJB Block, Service Block, Homi Bhabha, I.C.S & Haffkine from 01.12.2021 to 30.11.2023**

**SPECIAL INSTRUCTIONS AND INFORMATION’S TO BIDDERS FOR SUBMISSION OF TENDER**

Sealed tenders are invited in two parts i.e. Part ‘A’ (Technical Bid) & Part ‘B’ (Financial Bid) for the following work.

1. The Tender is required to be submitted in two separate envelope mention as Part ‘A’ & Part ‘B’ as follows:

|  |  |  |
| --- | --- | --- |
| **PART**  | **SR. NO.**  | **NAME OF DOCUMENTS TO BE SUBMITTED DULY STAMPED & SIGNATURE OF THE CONTRACTOR**  |
| **Part-A [Technical Bid ] Sr. No. 01 to 03**  | 1. | a)Copy of Tender Notice (03 Pages)  |
| b) Copy of Terms and Conditions (03 Pages ) |
| c) G.S.T Registration Certificate |
| d) Annual Turnover of last three years duly certified by chartered Accountant  |
| e) Profit & Loss Statement of last 3 years certified by C.A. |
| f) Organizational structure of the company  |
| g) License for pest control from Department of Agriculture  |
| h) License to stock and use of insecticide for commercial use  |
| 1. Work of Purchase order along with completion certificate (present and past works)
 |
| 2. | List of similar works carried in Hospital more than **500** beds with performance certificate during past 05 Years (with work order copies)And 2 years of running contract.  |
| **Part –B (Financial Bid)****Separate Envelope**  | 3. | Schedule of Quantity should be duly stamped and signature.  |

2) The intending bidders must read all the tender documents. They should only submit bids if he considers himself eligible and he is possession of all documents required.

3) The information and instructions for bidders posted on website shall form part of the bid document.

4) Tender cost (documents charges Rs.500/-) shall not be refunded.

5) Submission of the tender documents after the due date and time (including extended period) shall not be permitted. The agencies shall submit their bids well in advance.

Sr. A.O., TMH

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**Tender Notice No.:** TMC/MVDC/AMC/PEST CONTROL/2021-2022/01 **01.10.2021**

Sealed tenders are invited in Two parts i.e.Part ‘A’ (Technical Bid) & Part ‘B’ (Financial Bid) for the following work from the contractors having 05 years experience in reputed Hospitals above 500 beds and 02 running contracts in Hospital and capabilities to execute such a magnitude of similar works.

**Name of Work**  **:** Annual Maintenance Contract for Disinfestations Services,

Rodent, Bed bugs & White Ant Control Services etc. for TMH

 premises i.e. TMH Main Bldg., Annex Bldg., G. J. Block,

 Service Block, Homi Bhabha Block (HBB), I.C.S and Haffikine

**Cost of Tender :** **Rs. 500/- (Five Hundred Only) in cash non refundable**

**AMC Period**  **:** **01.12.2021 to 30.11.2023**

**Guarantee Period :** One Year after completion of work

***E. M.D. : Rs. NIL***

**Date of Sale of Tender : From 21.10.2021 to 10.11.2021 (10.00 am to 4.30 pm.)**

 (Excluding Saturday, Sunday & Holidays)

**Date of submission of Tender – Technical Bid Part ‘A’ & Financial Bid-Part ‘B’ on or before**

 **11.11.2021 Upto 2.30 pm**

**Tender to be submitted at** : Maintenance, Verification & Disposal Cell, Main Building 1st

 Floor, Near female ward, Parel, Mumbai 400012.

**Opening of Part ‘A’ [Technical Bid]:** on 11.11.2021 **at 03.30 pm.**

**Validity of Tender : 180** **Days**

Note: For any clarification on the tender, Mr. Nitin Y. Sawant, A.A.O.[MV&DC] may be contacted during office working hours (Ph. No. 02224177000 - Extn. 4127)

Tender documents for the above work can be collected from the Dept. MV&DC on any working day between 10.00 am and 04.30 pm on the dates and on payment as mentioned above per set in cash (non refundable) **on production of (**a) application (b) **The agency should have Hospital Experience and should have minimum 05 years of experience in any reputed Hospital and** 02 running contracts in hospital (c) License (d) GST Registration Certificate (e) Performance/ completion certificate. In addition, list showing the cost of work completed / in progress in the last 5 years (f) preference will be given to vendors who have set up / full fledged office and / or service centre in Mumbai.

Tender document downloaded from website has to pay Rs.500/- in cash. Cash receipt need to be produced to MV&DC Department for obtaining tender document. For download of tender document, cash receipt has to be shown at the time of submitting the tender.

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**The tender document will not be sent by post**

Tenders will be received on before **11.11.2021 up to 02.30** **pm** in the Dept. of Maintenance & Verification Disposal Cell,Part ‘A’ will be opened on the same day i.e. 11.11.2021 **at 03.30 pm** in the presence of the attending Tenderers. After opening of part ‘A’ [Technical Bid].The technical capability of the tenderers will be evaluated based on the following points:-

The vendor should submit following documents

1. Financial capability and their turnover during the last 3 years of equivalent amount and 02 running contracts in Hospital.
2. Technical capabilities of the company in the light of the subject work (Hospital Experience)
3. Nature of similar works executed by the tenderes during 05 years.
4. Work or Purchase order along with completion certificate
5. The agency should have Experience in reputed Hospitals
6. Organizational structure of the company
7. Assets of the company required to carry out the subject work
8. Profile maintaining of site and specifications of present quotation**.**
9. License for pest control from Dept. of Agriculture.
10. License to stock and use of insecticide for commercial use.
11. GST Registration Certificate
12. Profit and Loss Statement
13. Balance Sheet
14. Work Completion Certificate
15. Running contract certificate

**(Preference will be given to agencies carrying out similar types of work in Hospital only).**

 If the above documents are not submitted TMC reserves the right to disqualify the bidder

**Part ‘B’ containing Financial Bid will be opened at a later date and the date of opening of Part ‘B’ of the tender will be communicated to successful agencies that are qualified by technical evaluation.**

In case the last date of sale and / or the date of receipt and opening of Tender is declared as Holiday, the respective dates shall be treated as postponed to the next working day.

**Please read the scope of work and Standard Operating procedure by Housekeeping Dept which will be the part of the contract.**

**Conditional Tender offer shall not be considered.**

In case the treatment done is not found satisfactory, during the period of contract, the contract will be terminated by giving 30 days prior notice, and the Security Deposit shall stand forfeited without prejudice to rights to take any other action under the terms of contract. The job entrusted is to be completed in accordance with the time schedule.

The contractor shall not claim any increase in rates due to rise in cost of raw materials, operational cost etc., and all inclusive charges accepted shall be firm throughout the contract period. The payments will be made as per the progress of work and on submission of running bill.

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A sum @ 5% of the gross amount of the bill shall be deducted from each running bill as well as final bill of the contractor as Security Deposit. In addition, the contractor shall be required to deposit an amount equal to 5% of the tendered value of the contract as Performance Security within the period prescribed for commencement of work in the letter of award issued to you. Performance Security may be accepted as Bank Guarantee of Scheduled Banks and State Bank of India.

**The rates shall be inclusive of GST, Labour, Transport, etc.** in force and no extra will be paid over and the quoted rates. If the rates quoted and net and M.W.C.T. has been shown separately, the same shall be reimbursed on production of proof of payment to the concerned authority only. The contractor shall not claim any increases in rates due to rise in cost of raw materials, operational cost etc. and all inclusive charges accepted shall be firm throughout the currency of the contract.

Income Tax & Surcharge as applicable thereon, will be deducted from the total value of work done as per directives of Ministry of Finance. A certificate for such deduction will be issued to you by Accounts Dept. on request.

The contractor shall abide by the general directives and conditions of the Contract and contract Health Regulations or any other directives issued by the Management / State / Central Government any other statutory body at any time during the execution of contract. All the liabilities arising out of any provision of labour acts in force and enacted from time to time shall be contractor’s responsibility.

The contractor shall have license of EPA & the copy of the same should be submitted and shall use chemicals approved by Central Insecticides Board of India.

Contractor shall have to comply with all local State/Central and other Government rules, regulations bye-laws etc. and shall be responsible for payment for all fees, duties taxes etc. and such other dues or charges which may be liable under this contract.

Tender will be issued to those who are based in Mumbai only.

NEFT details may please be submitted along with tender as per enclosed format (it is a mandatory).

The Director,TMC reserve the right to accept the work in full or in part or reject the tender in full or in part without assigning any reason thereof.

Sr. A.O., TMH

Encl: 1) Schedule of Quantity

 2) Special Terms & Conditions

TATA MEMORIAL HOSPITAL

**[MAINTENANCE & VERIFICATION CELL]**

DR. ERNEST BORGES MARG

PAREL, MUMBAI - 400 012.

**TERMS & CONDITIONS FOR CARRYING OUT GENERAL DISINFESTATION SERVICES,**

**RODENT AND WHITE ANT CONTROL SERVICES FOR TMH PREMISES**

**(i.e. TMH MAIN BLDG., ANNEXE BLDG., G.J. BLOCK, SERVICE BLOCK, HOMI BHABHA BLOCK, I.C.S & HAFFKINE)**

( FOR THE PERIOD OF TWO YEARS i.e. FROM 01/12/2021 TO 30/11/2023 )

1. **General Terms & Conditions:**

* Conditional tender offer shall not be considered.
* Tenders must be valid for a period of 180 days from the due date of opening.
* If the tender is accepted, the vendor will have to deposit an amount equivalent to 5% of the contract value as Performance Security Deposit which will not bear any interest. The Security Deposit is to be paid by Demand Draft, F.D. from any Nationalized Bank or in the form of a Bank Guarantee from a bank situated in Mumbai, within 15 days from the date of intimation of acceptance of the tender.
* If the tender is accepted but the contractor fails to execute the contract, the amount of Earnest Money Deposit will be forfeited.
* In case the treatment done is not found satisfactory, the contract will be terminated by giving 30 days prior notice and the Performance Security Deposit shall stand forfeited without prejudice to rights to take any other action under the terms of contract.
* The contractor shall not claim any increase in rates due to rise in cost of raw materials, operational cost etc., and all inclusive charges accepted shall be firm throughout the currency of the contract.
* Payment will be made **on quarterly basis (every 3 months)** after satisfactory services. Bill must be submitted in the office of Maintenance & Verification Cell along with the service reports counter signed by **Ms. R.K. Naik, OIC, HKD.**
* Income Tax & Surcharge as applicable thereon, will be deducted from the total value of work done as per directives of Ministry of Finance. A certificate for such deduction will be issued to you.

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* The Contractor must produce their GST No. and if the contractor invoice includes GST then, the contractor has to submit a copy of GST filing returns to us for particular financial year.
* The contractor shall abide by the general directives, and conditions of the Contract and contract Health Regulations or any other directives issued by the Management/State/Central Government any other statutory body at any time during the execution of contract. All the liabilities arising out of the any provision of labour acts in force and enacted from time to time shall be contractor’s responsibility.
* The contractor shall be required to obtain a license from the Commissioner of Labour under the Contractor Labour (Regulation & Abolition) Act 1970 and the Maharashtra Contract Labour 1917 immediately and to observe and abide strictly by the rules and regulations frame there under, in case the said Act is applicable.
* Contractor shall have to comply with all local State/Central and other Government rules, regulations bye-laws etc. and shall be responsible for payment for all fees, duties taxes etc. and such other dues or charges which may be liable under this contract.
* The Director (TMC) reserves the right to reject any or all the tenders without assigning

 any reason.

1.(A) **Special terms & conditions :**

* The contractor shall have to carry out the above jobs scientifically and effectively. All the men, materials and equipments for the work shall be arranged by the contractor at their own cost.
* The contractor shall be responsible for the proper conduct of their employees who would be employed by them for execution of work. The contractor will be responsible for any loss suffered by the centre consequent upon the conduct of their employees in the discharge of their duties related to their work
* Three operators should be stationed every day and 4 operators on Saturday & Sunday in the hospital premises. They will report to House Keeping Department and carry out daily work as per schedule & also attend to all the complaints as and when required.
* None of the employees shall be allowed to enter in premises of the TMC without valid identity badges & uniform.
* Contractor should make necessary arrangement to their employees to come in uniform only.
* Equipment & materials required for execution of work & stored in TMC premises shall entirely be at the risk & consequence of the contractor.

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* All the chemicals used for different services shall conform to governing I.S. Code & EPA certification % also approved under the relevant act. The chemicals emulsion prepared should be got tested from the recognized laboratory to meet our specification & should produce the test result from time to time.
* Chemicals should not be harmful to patients in wards/staff in office but should however be effective.
* Care should be taken to ensure that the treatment does not damage electronic instruments, fitting etc. in which case the entire responsibility shall lie with the contractor.
* Special care should be taken to eradicate rat nuisance in the entire Hospital Complex

* Use of Liquids and strong agents may be restricted to toilet drains.

The contractor is regulated to undertake at least four major treatments for Offices, Labs, Store Rooms, Rest Rooms, Doctors Qtrs., Nurses Qtrs., and monthly services for Wards kitchen, Cafeteria, Pantry, Drainage, Shafts, Gutters, Manholes dust bins and Linen Dept. He should also attend complaints as and when required.

Treatment should be carried out during the office hours for certain departments and after office hours and holidays for departments such as kitchen, dining rooms etc. and on Saturdays & Sundays.

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CONTRACTOR/S SIGN & STAMP

2. **PEST CONTROL PLAN :**

A) The contractor shall submit Pest Control Plan weekly / Monthly basis prior to the starting date of the contract.

**The Pest Control Plan shall consist of parts as follows:**

i) Proposed Materials and Equipment for service. The Contractor shall provide current labels and Material Safety Data Sheets (MSDS) of all pesticides to be used and brand names of pesticide application equipment, rodent bait boxes, insect and rodent trapping devices, pest monitoring devices, pest surveillance and detection equipment and any other pest control devices or equipment that may be used to provide service.

 ii) Proposed Methods for monitoring and surveillance. The Contractor shall describe methods and procedures to be used for identifying sites of pest harborage and access and for making objective assessments of pest population levels throughout the term of the contract.

 iii) Service Schedule for each Building or Site. The Contractor shall provide complete service schedule that include weekly or monthly frequency of contractor visits, and approximate duration of each visit.

 iv) Structural or Operational Change. Description of any structural or operational change that would facilitate the pest control effort.

 v) Commercial Pesticide Applicator Certificates or Licenses.

a) The contractor shall provide photocopies of State-issued Commercial Pesticide Applicator Certificates or

Licenses for every contract employee who will be applying on-site pesticides under this

 contract.

b) The contractor shall be responsible for carrying out the work according to the approved Pest Control Plan. The Contractor shall receive the concurrence of the COTR prior to implementing any subsequent changes to the approved Pest Control Plan, including additional or replacement pesticides and on-site service personnel.

 vi) Maintenance of records.

 vii) Quality control plan.

3. Since safety of all your men and material will be on your account, you are expected to take such safety measures as are normally required to be taken for execution of this type of work. You are also required to cover all your workers through a third party insurance for an adequate amount as required by law in force.

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CONTRACTOR/S SIGN & STAMP

**TATA MEMORIAL HOSPITAL**

**[MAINTENANCE & VERIFICATION CELL]**

**PAREL, MUMBAI – 400 012**

Name of work : Annual Maintenance Contract for Disinfestations Services, Rodent

 & White Ant Control Services for TMH premises i.e. for TMH Main

 Bldg. Annexe Bldg., G.J. Block, Service Block, I.C.S.,

 Homi Bhabha Block(HBB) & Haffkine

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Annual Maintenance Service Contract for domestic Pest Control/Anti-termite treatment for TMC premises at Parel as per the specification given below for the area mentioned for cockroaches, bed bugs, rats, insects, mosquitoes, houseflies, white ants etc. by using material with ISI marked/approved and certified by the Central Insecticides Board of India for use in Public Health. The material chosen should take care of safety and should leave no visible residence or adores and should not disrupt or cause any inconvenience to our patients/hospital activities. The visits shall be daily in the wards and fortnightly.

[**AMC period from 01/12/2021 to 30/11/2023]**

|  |  |  |
| --- | --- | --- |
| Sr. No. | Location | Approx Area (M2) |
| 1 | TMH Main Building | 17800 M2 |
| 2 | Annexe Building | 14600 M2 |
| 3 | Golden Jubilee Block (Incl. 2nd Flr. Auditorium) | 13600 M2 |
| 4 | Service Block | 3600 M2 |
| 5 | Homi Bhabha Block | 21323 M2 |
| 6. | Indian Cancer Society  | 800 M2 |
| 7. | Haffkine Residential Doctors Qtrs.,  | 7125 M2 |

A.A.O. [MV&DC] Engineer ‘E’ (Civil)

Sr. A.O. TMH

**FINANNCIAL BID (PART – B)**

**TATA MEMORIAL HOSPITAL**

**[MAINTENANCE & VERIFICATION CELL]**

**PAREL, MUMBAI – 400 012**

**SCHEDULE OF QUANTITIES**

Name of work : Annual Maintenance Contract for Disinfestations Services, Rodent

 & White Ant Control Services for TMH premises i.e. for TMH Main

 Bldg. Annexe Bldg., G.J. Block, Service Block, I.C.S.,

 Homi Bhabha Block(HBB) & Haffkine --------------------------------------------------------------------------------------------

Annual Maintenance Service Contract for domestic Pest Control/Anti-termite treatment for TMC premises at Parel as per the specification given below for the area mentioned for cockroaches, bed bugs, rats, insects, mosquitoes, houseflies, white ants etc. by using material with ISI marked/approved and certified by the Central Insecticides Board of India for use in Public Health. The material chosen should take care of safety and should leave no visible residence or adores and should not disrupt or cause any inconvenience to our patients/hospital activities. The visits shall be daily in the wards and fortnightly.

[**AMC period from 01/12/2021 to 30/11/2023]**

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Location | Approx Area (M2) | Amount per month |
| 1 | TMH Main Building | 17800 M2 | Rs. |
| 2 | Annexe Building | 14600 M2 | Rs. |
| 3 | Golden Jubilee Block (Incl. 2nd Flr. Auditorium) | 13600 M2 | Rs. |
| 4 | Service Block | 3600 M2 | Rs. |
| 5 | Homi Bhabha Block | 21323 M2 | Rs. |
| 6. | Indian Cancer Society  | 800 M2 | Rs. |
| 7. | Haffkine Residential Doctors Qtrs.,  | 7125 M2 | Rs. |

 **Rs.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_ per month x 12 Months = **Rs**. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for one year x 2 Yr. = **Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (**Rupees** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

 (Above rates should be inclusive of all labour charges, material cost, transportation and taxes, etc)

**Contractor’s Signature with Stamp**

**Contractor’s Full Name & Address**

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**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Telephone No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_